

**METROPOLITAN HUMAN SERVICES DISTRICT
BOARD OF DIRECTORS MEETING
May 19, 2017
MINUTES**

A meeting of the Board of Directors of Metropolitan Human Services District was held on Friday May 19, 2017 at the District Office, located at 3100 General de Gaulle Drive, New Orleans, La. 70114. The meeting was called to order at 11:09 am. Roll was taken and it was determined that a quorum was present.

Board members in attendance were Dr. Joseph Constans, Dr. Cathy Lazarus, Gary Mendoza, Michael Pechon, Sylvie Tran, and Marsha Broussard, MPH, Dr.P.H. Chair, Gary Mendoza was the ranking member or the Board and ran the meeting.

Other individuals present were: MHSD, Rochelle Head-Dunham, MD Executive Director/Medical Director, Steven J. Farber, Deputy Director of Administration/General Counsel, Traci Brown, Chief Financial Officer, David Timoll, Chief Operating Officer, Paulanner Mack, Director of Operations, Amanda Kay Henderson, Executive Staff Attorney, Donna Francis, Director of Intellectual/Developmental Disability Services. Sharon Starks, Mental Health Area Director, and Kimberly Bourque Executive Assistant to Dr. Dunham. Plaquemines Care: Julie Olsen.

Call to Order by Board Co-Chair Sylvie Tran.

Motion to approve the April 28, 2017 Meeting Minutes.

Motion made by Sylvia Tran; Motion 2nd by Cathy Lazarus.

Chair Report

- Board Officer Nominations for June 2017

The Committee was unable to meeting, they will meet in the month of May. We need to look up if Gary is able to serve consecutive terms. Gary & Sylvie both said they would be happy to hold their positions again. Sylvie will take the lead on the nominating committee. Sylvie & Steven will discuss the rules at a later time. Steven was able to confirm that our board has no term limits.

Executive Director's Report – Dr. Dunham took some items of her report out of order due to time constraints.

- A. Introduction to new Staff
 - no new staff.
- B. Update on MHSD Activities
 - Dr. Dunham talked to the board about what events we are doing in the community, and panels Dr. Dunham is speaking on. The executive directors of the LGE's had a conference call with OBH to discuss funding for Behavioral Health. Behavioral Health funding is vulnerable in many different bills, especially, HB1. Dr. Dunham spoke about the conversation they had, and discussed the different cuts they are asking for. MHSD has contacted several of the major players in the Senate to discuss our concerns. They are asking for a packet with specific information, we are currently putting this information together. Dr. Dunham spoke about the possibility of have to designate 10% of our budget Intellectual/Developmental Disabilities. LDH is not in favor, but they are working through possible solutions. Dr. Dunham explained our funding, and what time of impacts this would have on MHSD.
- C. I/DD 3rd Quarter Statistical Report (Cont. from April Meeting)
 - Donna reviewed and explained her reports that she provided to the board.
- D. Quality Control Data Analysis
 - Dr. Williams reviewed the reports she provided the board members with. She provided more trend data. Gary asked that eventually we provide a report that shows the contracts as well.
- E. Legislative Update

- SB58 passed the senate floor, it is with the house now. It has not been assigned to the house committee. Otherwise, there has not been much change, but we expect changes with the billing in the house. ACA has passed in the House, it will likely be completely reworked in the Senate.
- F. Risk Management Report (Cont. from April Meeting)
- Paulanner reviewed her report on our annual Risk Management Audit. We achieved a 98.16%. We only received one suggestion. Sylvie asked about the trend in safety with staff. Paulanner let her know that we are down on that trend. Marsha asked about our cyber safety. Paulanner explained that our IT Director, Jacques Vignes, is handling cyber security and that we are currently sending out communication to the staff about cyber security.
- G. Fiscal Updates
- Traci explained that we have not received any additional cuts this Fiscal Year. Explained what most of the proposed cuts are look like. Traci spoke about what HB1 could mean for MHSD. We should have a working budget for next meeting for the board's review. We are projected to spend all of our State General Funds. Gary requested a balance sheet, to see what we have.
- H. Civil Services Proposal
- Krystal explained the suggestion from Civil Service on merit/cost of living raise for all employees, as well as the past history. If this the proposal is passed by the governor, this will not be an option, it would be mandatory for us to give the raise.

Parish Updates

- None.

Other Business

- None.

Public Comment

- None.

Date of next meeting: Proposed Friday, June 30, 2017

- Date confirmed.

Adjournment

- Motion by Gary Mendoza, 2nd by Dr. Constans. Meeting adjourned at 12:34pm.